

# Camp Bayouca Event Contract

Thank you for your interest in having your event at Camp Bayouca! Please send this completed contract to [davewilcox@bayouca.com](mailto:davewilcox@bayouca.com). We will be in contact with you soon. We look forward to making your event the best it can be!

## About Your Event

Church or Group Name:	_____		
Group Leader Name:	_____		
Email Address:	_____		
Phone Number:	_____	Estimated Number of Participants:	_____
Arrival Date:	_____	Arrival Time:	_____
Departure Date:	_____	Departure Time:	_____

## Pricing

\$15 Per Person, Per Day -----	Number of People	_____		
\$10 Per Person, Per Meal -----	Number of People	_____	Number of Meals	_____
• Meals will be served at 8 AM, 12 noon, and 5 PM				
\$200 charge for use of the dining hall-----	Yes	_____	No	_____
\$250 Kitchen use fee if you choose to cook for your own group --	Yes	_____	No	_____
• This would be instead of the \$10 per person fee.				
*\$150 Bayouca Planned Program -----	Yes	_____	No	_____
\$50 Per Bayouca Planned Game -----	Number of Games	_____		
Additional Amenities (See Page 2) -----	_____			

*\*Bayouca will work with you to plan and run your entire event.*

## Amenities

- Spring, summer, and fall events run from April - May and August - October.
- Winter events run from November - March.
- We have a heated dining hall, chapel, and bathrooms.
- Some amenities are subject to weather despite the season.
- Items desired MUST be checked to have them prepared in advance for your event.

<b>Spring, Summer and Fall</b>	<b>Winter</b>
<input type="checkbox"/> Trails (free)	<input type="checkbox"/> Trails (free)
<input type="checkbox"/> Soccer (free)	<input type="checkbox"/> 9 Square (free)
<input type="checkbox"/> Beach Volleyball (free)	<input type="checkbox"/> Carpetball (free)
<input type="checkbox"/> Basketball (free)	<input type="checkbox"/> Game Room (free)
<input type="checkbox"/> Horseshoes (free)	<input type="checkbox"/> Snow Tubing (\$5/person)
<input type="checkbox"/> Gaga Ball (free)	<input type="checkbox"/> Black Light Dodgeball (\$5/person)
<input type="checkbox"/> 9 Square (free)	<input type="checkbox"/> Arrow Tag (\$5/person)
<input type="checkbox"/> Carpetball (free)	
<input type="checkbox"/> Game Room (free)	
<input type="checkbox"/> Soccer Golf (free)	
<input type="checkbox"/> Fire Ring with Wood (free)	
<input type="checkbox"/> Pool (\$50/day)	
<input type="checkbox"/> Boating (\$50/day)	
<input type="checkbox"/> Fireplace Room (\$25/day)	
<input type="checkbox"/> Challenge Course (ask for details)	
<input type="checkbox"/> Water Tubing (\$15/person)	
<input type="checkbox"/> Bubble Soccer (\$5/person)	
<input type="checkbox"/> Arrow Tag (\$5/person)	

I agree to all the information on pages 3-4 of this contract  Yes  No

Estimated total cost of your event: \$ \_\_\_\_\_

Food Allergies: \_\_\_\_\_

Please sign in agreement to the contract: \_\_\_\_\_

Please print your name: \_\_\_\_\_

Please give us a call at 607-656-9701 or send us an email at

[davewilcox@bayouca.com](mailto:davewilcox@bayouca.com) with any questions. We are here to help you make your event the best it can be!

## **Making a Reservation**

- To make a reservation at Camp Bayouca, you first will need to complete this contract and email it to [davewilcox@bayouca.com](mailto:davewilcox@bayouca.com) at least 30 days prior to your event date. Failure to do so could result in loss of reservation.
- You will need to send a \$250 non-refundable deposit to the camp office to reserve your selected dates. 100 Camp Spaulding Rd. Smithville Flats, NY 13841.
- You will need to send the camp office your proof of insurance.
- The balance must be paid on the day of the event.

## **Cancellations**

- Cancellations create difficulties for our preparation and scheduling with other groups. The \$250 deposit is non-refundable if your reservation is cancelled.
- Cancellations less than 7 days before the event will result in having to pay 50% of the estimated total bill.

## **Terms and Conditions**

- The group leader is responsible to inform all members of his/her group of the standards of Camp Bayouca. The leaders are also responsible to provide general and specific supervision of their group.
- You are responsible for the return of any of the camp's equipment and reporting any damages to the equipment and the property.
- You are responsible for the cost of any damages to the equipment and property. This will be billed separately from the cost of the event.
- Please ensure considerate behavior by the members of the group.
- No smoking, alcohol, or drug consumption is allowed on campus.
- Foul and rude language will not be tolerated.
- Please maintain quiet hours after 12 AM.
- You are responsible to get written parental consent for any medical emergency treatment that may be needed.
- General cleanup of the cabins before your departure is expected.
- We have a no pet policy. Please leave your pets at home.
- First Aid equipment is available, and all emergency numbers are posted by the phone. Many of our camp staff are trained for these emergencies, but emergency treatment forms and ultimate responsibility is yours.
- With your deposit, you will need to send the camp office proof of your insurance.
- *Kitchen Use Option:* If you choose to cook for your group, the kitchen must be cleaned to New York State specifications before your departure. Camp staff will

inspect and approve the condition of the kitchen before your departure. If you fail to meet this expectation, your group will be billed an additional \$250.

## **General Facility Rules**

### **Camp**

- When unsure, ask first.
- Leave camp the way you found it or better.
- Inform staff of any damages in a timely manner.
- Communicate with staff through your group's leader.
- Park and drive as directed.
- Pay attention to employee only signs, posted rules, and cones.
- No open flames.
- No pets.
- No smoking.
- Quiet hours are from 12:00 AM to 6:00 AM.
- When decorating, you may only use command strips (not provided) or pre-placed hooks.
- Please close all doors behind you.
- If you are the last to leave a location, please shut off the lights.
- Please do not place objects on, sit on, or tamper with any heaters.
- Authorized use of audio, visual, and music equipment only.
- Please return all program materials to the original location.

### **Cabins**

- Leave the heat as pre-set.
- Put the furniture back to where you found it.
- Sweep out before checking out.
- Remove cabin garbage to the barrels by the shower house.
- No cooking in the cabins (food will draw rodents).

### **Trails**

- Walk on trails at your own risk.
- Carry in, carry out.

### **Snow Tubing**

- Follow posted rules.

### **Lake**

- Follow posted rules.

### **Pool**

- Follow posted rules.

### **Damage**

- Any damage will be billed separately from your retreat cost.

**Definitions**

The contractor is referred to as the camp.

The contractee is referred to as the group.